

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

All Classes have a lockdown booklet of work that they can use in the first instance. These were taken home in readiness for a lockdown and include how to log onto Microsoft TEAMS. Teachers will communicate which pages the children need to complete via a message using ParentHub. Teachers also send home relevant worksheets via ParentHub. The school website has links to learning activities, which parents can also access. This includes ORT buddies and TT Rockstars

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school. The children are sent a timetable on a Friday detailing the lessons they will receive in the following week. This is a combination of live lessons for instruction, marking and feedback and recorded lessons – so children can access these when they are able. The children at school follow the same timetable. We have written a Recovery Curriculum, which all staff follow to ensure that the lessons that children receive, whether at home or at school are of high quality and are consistent throughout all Key Stages.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours of work provided each day
Key Stage 2	4 hours of work provided each day

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

Microsoft teams is the main platform that is used to deliver live and recorded lessons. Separate Teams have been set up for each class so it is easy for them to log on. Also separate groups have been set up for interventions, SEND, vulnerable so that these children can access extra support and teaching on top of their Class Team.

Children are also directed to the website where there are links to other resources referred to in the weekly plan. These include phonics videos recorded by the staff for children to watch.

Any other links that the staff want the children to use are embedded into the weekly timetable so that they can be found easily or are included in the documentation for the lessons which is accessed using the files section on TEAMS

Information about how to log in has been sent via Parent hub.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

We have ensure that all the children in the school can access remote education.

For those children who do not have a device for them to go online then the school have: purchased some tablets that have been lent to these children ( the parent have to sign for them).The school have also accessed 7 laptops ( from the Government scheme )and distributed to families. Any families not accessing live lessons have been contacted to check that they have devices and WiFi.

All children took a printed booklet home which they can be directed to by the teacher. Teachers are very careful to set work that can be accessed without the use of a printer. However if parents do request a printed version then they can either pick it up from school ( socially distanced) of school will either deliver it personally or send it by post.

Mark schemes are sent to parents and children where relevant.

Some live sessions include marking and feedback.

Writing and topic work is sent into school for checking and feedback given either during live session or sent back to child via direct hub message to parents. Children can also use twitter and staff can use 'retweet quote' to reply and respond.

For those children who cannot access these ways then staff ring the child to talk to them personally about their work.

## How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Every Friday, a weekly time table is sent **via the hub** to all parents. This includes links to websites, timings for live lessons and name of recorded lessons. (see embedded document as an example of weekly timetable.) This is also put on 'files' on teams so links can be opened.
- All children have 2 live lessons per week – Monday and Thursday. Used to introduce the weekly time table, feedback and sharing work. Year 6 pupils have 3 live sessions every week.
- Where children need further teaching or instruction, recorded lessons must be uploaded onto Teams and children directed this to using the weekly time table and Monday Live meeting. (see embedded document)
- Every day, children access Maths, English, PE/Exercise and a recorded story session.
- Weekly Topic work is set every week.
- Fortnightly assemblies which include a homework task are prepared by DHT and added to the children's weekly timetable. A focus on social and emotional topics. Also Headteacher has delivered a recorded assembly.
- Music – Music leader to prepare music sessions so teachers can add this to their weekly Time Table. This is grouped into EYFS, KS1 and KS2 work. E.g. Peter and the Wolf.
- All recordings and work to be put on Files on Teams for parents to access.

## Engagement and feedback

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- The school expects that all children will attend the live sessions and a record of attendance is taken. If a child does not attend then the parents are contacted to ensure that they are well and to address any problems. This will be done either by a direct message via the hub or a personal phone call.
- A updated version of our e-safety and user agreement has been sent to each parent and has also been delivered to the children by the teacher before lockdown and then a reminder done on the first live lesson. This details the protocols and expectations that are required for remote learning including the setting of routines, dress code, expectations of behaviour.

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- The school will provide at least 2 live sessions in the week. These will be used to explain the work and for feedback. The staff will also keep records of those children who do not attend, and the parents will be contacted, as outlined above.
- The children are given opportunities to share work during live feedback sessions
- If engagement or behaviour is a concern then the parents will be contacted directly by staff to discuss the concerns and devise next steps. Senior leaders will be informed.
- Children are also encouraged to post their work on Twitter- where staff will comment and give feedback.
- Staff are starting to use 'Assignments' on TEAMS – this is an area where children can be set assignments, post the completed assignment to the teacher and receive direct personal feedback.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Children are expected to send in their written work and topic work at the end of the writing cycle for marking and feedback. This can be sent directly to school, emailed, or posted on the assignment tab in TEAMS. Children will then be contacted by staff by direct message with feedback and comments or a personal phone call if not able to access the internet. From February this can be done via TEAMS using 'Assignments' so work can be handed in and feedback given.
- Children are also encouraged to share their work in the live sessions where staff can directly comment and offer feedback.
- Children are also encouraged to post photographs of their work on Twitter where staff can also offer feedback.
- Mark schemes are shared and some work is marked together during the live session.

## Additional support for pupils with particular needs

### How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Additional Lockdown work for EYFS	<ul style="list-style-type: none"> <li>• Phonics every day – use video links of pre-recorded sessions on the website. Direct parents to this via child’s weekly time table.</li> <li>• Repeated reads to happen every day via recorded session</li> <li>• Nursery rhymes.</li> </ul>
Additional Lockdown for KS1	<ul style="list-style-type: none"> <li>• Phonics every day – use video links of pre-recorded sessions on the website. Direct parents to this via child’s weekly time table.</li> <li>• Repeated reads to happen every day via recorded session</li> </ul>
Additional lockdown for Year 6	<ul style="list-style-type: none"> <li>• Despite year 6 SATs not taking place, the planned SATs preparation work and booklets will be used to ensure children are secondary ready.</li> <li>• Additional live session mid-week to do marking, feedback and teaching input.</li> </ul>
Additional Lockdown for SEND	<ul style="list-style-type: none"> <li>• Any phonics 1:1 to continue to happen every day either in school or via live lessons on Teams.</li> <li>• Additional live sessions to take place for these pupils due to the additional support and instruction required. This to be added to their differentiated weekly time table.</li> <li>• Children whose targets are not curriculum based to access TEAMS live session with Learning Mentor every week. (weekly safeguarding meeting to discuss and allocate – see CPOM)</li> </ul>

Above is an extract from the Recovery Curriculum Document.

EHCP pupils are attending school full time.

Attendance information is collected at the live sessions.

Senior Leaders and DSLs discuss pupils every week at a safeguarding meeting.

## Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

The children who are self-isolating have a separate booklet that is provided by the teachers in the class, these are sent home or posted to the child. A member of staff will contact the parents and child during the week to set work and to give feedback and support. Children also have live sessions with a member of staff for feedback and support. Worksheets used in class are also sent home via parenthub. Any interventions or 1:1 sessions are delivered via TEAMS.