



Stanley Grove Primary and Nursery Academy

Wrap Around Child Care Policy and Procedures.

Revised November 2023

The Stanley Grove Breakfast Club and After School wrap around is run by staff employed by the school, and as such have the appropriate DBS checks and training which is necessary to work in our school.

Key Training Requirements:

Safeguarding Children
First Aid Training
Food Hygiene Certificates.

Timings and Payment.

For breakfast club and afterschool wraparound sessions, children are able to attend sessions on a weekly or as necessary basis, to suit parents needs and requirements.

The breakfast club runs from 7.30 a.m. to the start of school day, for children from 3 years old who attend our school. Attendance at the club includes child care and we provide children with breakfast during the session.

Our afterschool wrap around care runs from the following times:

2:30 – 3:30

2:30 – 4:30

3:30 – 4:30 (for children attending an after school club)

2:30 – 6:00 (Monday to Thursday only)

3:30 – 6:00 (for children attending an after school club) Monday to Thursday only.

All Friday wraparound sessions finish at 4:30.

Children who stay until 4:30 are provided with a drink and small snack. Children who stay until 6p.m. are provided with a small meal including desert e.g. pasta, chicken burger, etc.

Children can be picked up at any time prior to the latest time booked. Parents should enter the school via the usual gate and press the buzzer on the blackboard.

Places must be booked online on the Magic Booking website.

<https://stanleygrove.magicbooking.co.uk/Identity/Account/Login>

When booking your child onto a club, please use magic booking to ensure that any dietary requirements are included on the form, e.g. allergies, vegetarian, etc.

The phone number for wrap around is **01924 950795**. Please note that this is only to be used during wrap around time as it will not be answered during school hours and would disturb lessons if used at this time.

Routines for all children attending wraparound:

- Breakfast Club opens at 7.30am, no pupils or parents are allowed in prior to this time.
- All pupils must be delivered to Breakfast Club by an adult by **8:15** am in the Garden Room.
- Entry and exit to Breakfast Club is via the green field gate.
- Children must sit to eat their food, including not walking around with drinks.

- We follow the guidelines set out in the document: Children's Food Trust. Eat better, Do better. A guide to introducing the Government's new food-based standards for all school food other than lunches.
- The pupils are provided with a range of toys and activities for the session. There is a weekly enhancement task for children staying to wraparound care e.g. baking, making activity, etc.
- The staff and club adopt the school's policies and all staff are familiar with key documents, regarding safeguarding, child protection, Health and Safety and Behaviour and Discipline, including bullying, first aid and medicines.
- If the fire alarm sounds, all staff and pupils leave the building and assemble on the playground near the bike shed. The register should be taken. The Head Teacher should be made aware if this happens. Fire practise drills will take place in line with school policy.
- All children attending Wrap around must follow school behaviour expectations or places can be withdrawn.
- Failure to follow these rules and timings or any instances of verbal abuse towards staff, will mean that breakfast club attendance will not be offered to you and alternative arrangements will need to be sourced by yourself.

Regarding cancellations and non-attendance, please refer to the Terms and Conditions on the Magic Booking website.